

Minutes of the Great Burstead and South Green Village Council,
held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 1st February 2017 at 7.30 p.m.

Present:-

Councillor M. Dear

Councillor J. Dear

Councillor Chapman

Councillor Willingham

Also in attendance:-

Martin Ainscough – Clerk to the Council.

17/17. Apologies

Apologies for absence were received from Councillor Cottle and County Councillor Twitchen.

17/18. Declarations of Interests & Register of Members Interests.

There were no declarations of interest received.

17/19. Minutes.

The Minutes of the meeting on 4th January 2017 were received and duly signed by the Chair as a true record of the meeting.

17/20. Public Participation Session

The meeting noted that a local resident had contacted the Clerk with regard to the poor broadband connection that he was currently experiencing to see if the Village Council could do anything to help. It was further noted that Superfast Essex, section of Essex County Council had been in contact with the Council concerning information on broad band developments which might impact on the village. As part of this development they were running a consultation exercise and it was agreed that the resident concerned should be made aware of this survey and advised to participate in it to make the County Council aware of the difficulties he was currently experiencing.

17/21. New Village Sign – Gt. Burstead.

The Clerk informed the meeting that he had received an email from the Legal Dept at Basildon BC that indicated that a decision and hopefully the issue of permission to erect the new sign would be forthcoming shortly.

17/22. Proposed Defibrillator.

It was noted that no communication had been received from either the Church Warden or the Revd Hall since the last meeting and the subsequent letter written to the Church on this matter. It was therefore decided in the circumstances to remove this item from future Village Council meeting agendas for the time being.

17/23. Village Council Risk Assessment Review.

The meeting received and considered the Village Council's Risk Assessment procedures. It was agreed that they were fit for purposes. A copy of the Council's Risk Assessment procedures is attached for information.

17/24. Planning Applications.

16/01791/FULL	Glynwood Southend Road Billericay Essex	Front porch extension	No objections
17/00057/FULL	50 Mill Road, Billericay, CM11 2SD	Demolish existing bungalow. Build new house as per details on granted permission No 16/01282/FULL. New walls & foundations to building control requirements.	No objections

17/25. Basildon Borough Council – Joint Standards Committee.

The meeting received feedback from the latest meeting of the Basildon BC Joint Standards Committee. It was noted that the Village Council might have to provide information/details on Councillors declaration of interests on an annual basis.

17/26. Village Council – Fun Day Event 2017.

The meeting received an update on the arrangements for the 2017 event from Councillor Willingham. It was noted that Cara Wilson, the person organising the dog show was on maternity leave, but would still be able to do the show on the day.

17/27. Village Councillor Vacancies.

No interest had been shown in the Councillor vacancies that currently exist. The current Notice was due to expire on 22nd February after which a new Notice would be produced for both the website and the Notice boards. Once that was available Councillor Willingham would also put one up in the South Green Memorial Hall.

17/28. Grant Application – South Green Memorial Hall – Roof Repairs.

The meeting was informed that unfortunately the recent meeting of the Trustees had not been quorate. Therefore a decision on the Village Council's request for consideration of some sort of concession on their hiring of the hall to reflect their continued financial help to the Trustees re: - building works and repairs to the hall had been deferred to the March meeting of the Trustees.

17/29. Appointment of Internal Auditor.

The meeting considered the re-appointment of Heelis & Lodge as the Village Council's Internal Auditors for 2017/18. The Clerk reported that since he had been in post the service and advice received from this company had been excellent. The meeting therefore decided to confirm their appointment as the Council's Internal Auditors for 2017/18.

17/30. Finance.

Approved payments:

Payee / Cheque number	Details	Amount
Martin Ainscough	January - salary	£ 525.31(*)
H.M.R.C. 022102	Income Tax - January	£131.40
Martin Ainscough 022103	January expenses – postage etc.	£3.84
South Green Memorial Hall Trustees 022104	Grant towards roof repairs	£5,000

(*) salary paid directly by bank transfer on 26th of each month.

17/31. Plaque – Old Cemetery – Gt. Burstead.

It was noted that there was nothing to report and it was decided to remove this item from future agendas.

17/32. CCTV – South Green Parade of Shops – Update.

Councillor Chapman updated the meeting on this matter. It was reported that an encouraging meeting had taken place with Clearview on site and a quote for the installation of a CCTV system at the South Green parade of Shops had subsequently been received. It was felt though that a second quote should be obtained for comparison purposes and Councillor Chapman agreed to ask his contact at Noak Bridge for the name of the other company that they had asked to quote for their system. In the meantime the Clerk was requested to contact Clearview again to ask for an estimate of the costs involved in supplying such things as the Cat scan underground survey and planning permits etc. The Clerk was also asked to contact County Councillor Twitchen to inform her of the progress to date and to ascertain what the Council needed to do in order to obtain power from the lamppost at the rear of the car park to facilitate the CCTV system.

17/33. Association of Basildon Local Councils Meeting.

The meeting noted a report from Councillor John Dear following the meeting of the ABLC held on 19th of January. The next meeting would be held on the 16th March which Councillor Chapman would attend on behalf of the Village Council.

17/34. Children's Centre Advisory Board Meeting.

The meeting received a report from Councillor Willingham following her attendance at the above mentioned meeting held on 23rd of January. It was noted that following the restructuring of this service that Barnados and Virgin Care were now jointly running the services. The next meeting of this group was due to take place on 24th May, 2017.

17/35. South Green Junior School Pedestrian Crossing Proposal.

At the request of Councillor Chapman the meeting considered the above mentioned proposal. It was suggested that the schools should be contacted for comment and views, but it was thought

best to contact County Councillor Twitchen in the first instance as the Council did not want to raise the school's hopes if this proposal wouldn't be possible. County Councillor Twitchen would be asked as to what the Village Council might have to do in order to get this proposal off the ground. Any information received will be reported at the March meeting.

17/35. The Green at South Green.

Councillor Chapman suggested that the Green at South Green should be given Fields of Trust status to protect it from any future threat of being offered up as building land. It was noted that a successful application had already been made to Basildon BC to add the Green to the list of "Community Assets", but before taking this proposal further it would be necessary to check who owned the land in question and whether any covenants already existed which protected it from any threats and would make the proposal to add it to a list held by Fields of Trust unnecessary. With this in mind Councillor Willingham agreed to check the Land Registry records with the results being reported at the March meeting of the Council.

17/36. Dates of Next Meetings.

1st March, 12th April, 10th May, 7th June, 5th July, 6th September, 4th October, 8th November, 6th December.

When noting the dates of the next meetings Councillor Chapman gave his apologies for the March meeting and Councillor Willingham for the July and October meetings.

17/37. Close of Meeting.

The meeting closed at 8.30 pm.