

Minutes of the Great Burstead and South Green Village Council,  
held at  
South Green Memorial Hall, Southend Road, Billericay  
on Wednesday 6th July 2016 at 8.00 p.m.

Present:-

Councillor M. Dear  
Councillor Chapman  
Councillor Cottle  
Councillor J. Dear  
Councillor Willingham

Also in attendance:-

Martin Ainscough – Clerk to the Council.  
3 members of the public.

**16./121. Apologies**

Apologies for absence were received from County Councillor Twitchen.

**16./122. Declarations of Interests & Register of Members Interests.**

There were no declarations of interest.

**16./123. Minutes.**

The Minutes of the meeting held on 1st June 2016, were received and approved and duly signed by the Chair as a true record of the meeting.

**16/124.. Public Participation Session.**

**Garages – Gannels Road of Grange Road.**

Mrs Soper who lived opposite the garages at the above mentioned location raised the issue of the condition of the said garages. They were an eye sore and were in need of some urgent attention before they fell into disrepair. The Clerk was therefore requested to write to the relevant officers at the Borough Council to bring this matter to their attention.

**Children's Fun Fair – The Green - South Green.**

Concern was expressed by local residents at the arrival on the Green at South Green of a travelling children's fun fair. The meeting was informed that the fair had been given permission to be on the Green by Basildon B.C. for a 3 day period, they would however be monitoring the situation. Despite assurances from the relevant officers at the Borough Council with regard to noise and health and safety issues, the meeting decided that the Clerk should contact the Basildon Council to put the concerns of local residents in writing.

**State of the Highway & Pavements – Langham Crescent.**

Councillor Cottle once again highlighted the problems with the pavements and highway along the length of Langham Crescent.

**16./125. Councillor Vacancies Co-option.**

It was noted that no applications for co-option had been received since the June meeting. The co-option notice would therefore be amended to take account of the time scales leading up to the September meeting and the recess in August with any applications subsequently received being

considered at the September meeting. It was also suggested that it might be worth uploading the co-option notice to Facebook to try and reach a wider audience and encourage interest and Councillor Willingham agreed to upload the notice to this social media application.

**16./126. Planning Applications.**

16/00812/FULL	38 Froden Brook, Billericay, CM11 2TW	Proposal to demolish adjoining garage, erect two storey side extension & loft conversion.	No objections, but problems with parking might be experienced as a result of the demolition of the garage.
16/00839/FULL	82 Passingham Avenue Billericay	Proposed rear two storey extension.	No objections
16/00864/FULL	30 Trinity Road, Billericay, CM11 2RZ	Erect dormers to the front & rear roof slopes	No objections
16/00875/FULL	50 Mill Road, Billericay, CM11 2SD	Demolish existing garage & extend & convert bungalow into chalet style house comprising integral double garage.	Objection on the grounds of over development of the application site.

In addition to the above mentioned applications the following applications were considered under the arrangements previously approved for dealing with consultation requests received outside the Village Council's usual monthly meeting cycle. The following comments being emailed to the Planning Dept. at Basildon Borough Council on 17<sup>th</sup> June 2016.

**16/00716/FULL** – Construction of rear extension & pool room – 154 Noak Hill Road, CM12 9XA.

Comments:- no objections

**16/00754/FULL** – Two storey side extension & front porch – 3 Foy's walk, CM11 2NS.

Comments: - no objections.

**16/00699/FULL** – Two storey front infill extension incorporating cloakroom & extended bedroom – 20 Trinity Road, CM11 2RT.

Comments:- objection the area in question is already congested.

**16./127. Forecourt at South Green Parade of Shops & Hanging Basket Permission 2016 – Update.**

The situation concerning the ownership and lease arrangements for the forecourt at the South Green parade of shops was explained and noted. With regard to the situation concerning the hanging baskets, the Clerk was still waiting for a response from Essex County Council as to a likely date for the repair of the lamp posts that had failed the testing process. It was decided therefore in the circumstances to leave the hanging baskets in place until such time as a response was forthcoming from the County Highways Dept.

#### **16./128. Publication Date & Content of the next issue of the Village Voice.**

At the request of Councillor Chapman the meeting discussed the publication dates and content of the Village Voice. It was noted that some of the content of the last edition was a little bit out of date by the time the newsletter was published. With that in mind it was suggested that a better approach might be to have two editions per year – one in the October that featured the summer fair and one in March that highlighted the Christmas lights switch on event. It was decided to review this again at the September meeting, with a view to producing an autumn 2016 edition along the lines outlined.

#### **16./129. New Sign for Gt. Burstead.**

The meeting noted the current situation with regard to the new village sign for Gt. Burstead. Since the last meeting and following County Councillor Twitchen's help with this matter, the County Highways Authority had been in contact with the Clerk. However, following discussions with the relevant team at County, the Highways Dept, had now suggested a site close by to the original site chosen would be more appropriate.

Essex County Council advised that the verges on the right hand side of Church Street be used as indicated on images they had supplied. The verge is wide enough and could easily accommodate the ornamental sign. If gatherings are held there is also a service road that could be used which would be safe and the sign could be placed a good distance back from the edge of the carriageway. The Highways Authority have indicated that they have no problem with the sign, the dimensions of the sign, or material of the sign, but would prefer the grass verges as a site for sign.

After consideration the Village Council decided to meet separately to choose a new site on the suggested grass verges after which the location and site map with measurements would be sent to Essex County Council.

#### **16./130. Purchase of a Defibrillator**

At the request of Councillor Chapman the meeting discussed the possibility of the Village Council purchasing a defibrillator to be sited at the One Stop Shop Store at the Grange Road Parade of Shops. It was noted that the One Stop Shop Stores were a subsidiary of Tesco who had an initiative whereby they intended to place such equipment in the largest of their stores nationwide. The Clerk was therefore requested to write to the H/Q of One Stop to enquire as to whether they would be in favour of such a proposal in principle.

#### **16./131. Kennel Lane Flood Alleviation Scheme – Update.**

The meeting received and noted information from County Councillor Twitchen following a meeting that she had had with regard to the Great Burstead scheme with officers on the current progress made with the above mentioned scheme. It was noted that the initial proposals for alleviation, which basically means directing the excess water into ditches and pipes and then into the water run-off system, went out for public consultation and several comments and objections, were received. The plan had now been revised to meet the concerns of residents and also of the landowners, and the revised plan would now be submitted as a planning application hopefully July. It will then be subject to examination by planners and a further period of public consultation, and then a decision would be made. If it is approved, discussions with the landowners would then take place.

## 16./132. Village Council Summer Event – Payments.

The meeting considered and agreed the payments to be made in advance of the event as indicated at **Item 15** below.

## 16./133. Notice of Consultation on the Bowers Gifford & North Benfleet Neighbourhood Area Application.

This consultation exercise was noted.

## 16./134. Association of Basildon Local Councils News.

Councillor J. Dear informed the meeting that he had requested copy of the minutes for the last Liaison meeting which he was unable to attend due to work commitments. It was noted that the next meeting of the ABLC was due to be held on 21<sup>st</sup> of July which Councillor J. Dear hoped to attend.

## 16./135. Finance.

### Approved payments:

Payee / Cheque number	Details	Amount
Martin Ainscough	June salary	£ 499.89(*)
H.M.R.C. 022064	Income tax - June	£125.00
Martin Ainscough 022065	June expenses – postage, stamps plus broadband & office expenses – (April, May & June 2016).	£13.44 £152.46 Total = £ 165.90
Fun Day Ltd 022066	Provision of attractions @ VC Fun Day – 28/08/16	£1,101.00
Kerry Greenaway aka Professor Rainbows 022067	Provision of attractions – VC Fun Day –28/08/16	£270.00
Tilbury Brass Band 022068	Fee for performing @ VC Fun Day – 28/08/16	£250.00
First2Bounce 022069	Provision of attractions @ VC Fun Day – 28/08/16	£750.00
Cllr Willingham 022070	Reimbursement of costs incurred in respect of fence pegs for Fun Day – 28/08/16	£32.96
Crystal Print 022071	Leaflets/banners & posters for Fun Day -28/08/16	£134.20
Cllr. M. Dear 022072(+)	Reimbursement of expenses incurred in respect of the Lighting Up event - Dec' 2015	£7.98
Billericay Nurseries 022073	Work undertaken re:- hanging baskets, weed control & summer planting of Bell Bollard (June 2016)	£2,466.00
EDF Energy 022074	Unmetered Electricity used for Xmas Lights 29/11/14 – 05/01/15 & 05/12/15-06/01/16	£254.15

(\*) salary paid directly by bank transfer on 26<sup>th</sup> of each month.

(+) replaces unrepresented cheque No: - 022038 dated 2/12/15.

### **16./136. Village Council Bank Signatories.**

It was noted that Councillors M. Dear & Willingham were both willing to continue as bank signatories. However, two Councillors must always sign Village Council cheques and if either of the above mentioned Councillors were unavailable then the Council might not be able to meet their financial commitments with only two authorised bank signatories. Councillor Cottle agreed to become an authorised signatory to the Village Council's bank account and the item was deferred until the next meeting at which time the necessary paperwork and evidence from Councillor Cottle would be provided in order for the Clerk to inform and instruct the bank accordingly.

### **16./137. Celebrations/Commemoration Event in 2020 to mark the 400<sup>th</sup> Anniversary of Christopher Martin's journey to America in 1620.**

The meeting noted the approaching 400<sup>th</sup> anniversary in 2020 of Christopher Martin's journey to America in 1620 as part of the Pilgrim Fathers. However, it was felt that it was too early to consider what sort of event should be organised to mark this occasion and it was also felt that it might be better to wait and see what sort of celebrations the church intended to organise to mark this event before deciding what the Village Council might also do to mark the occasion. Deferred until the September meeting after which it would become a standard item on future agendas.

### **16./138. The Council resolved to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to: Terms of service of an employee –**

The meeting considered the Clerk's incremental annual salary increase w.e.f. 1<sup>st</sup> April 2016. The Clerk was asked to leave the meeting while this item was discussed. Having considered the matter the meeting resolved to increase the Clerk's hourly salary rate to £10.944 with effect from 1<sup>st</sup> July, 2016.

### **16./139. Footpaths**

The meeting received an update on the footpaths within the boundaries of Gt. Burstead & South Green from Councillor Cottle as follows:-

Path 41 – needs walking to keep the vegetation down from Kennel Lane to White Post Farm.

Path 59 – from White Post Farm to Church Street – path gets lost halfway from the farm to Church Street. (County Footpath Officer to be notified),

Path 32 – Junction of kennel lane & Hunter's Avenue to Langham Crescent now terminates in Windmill Heights.

### **16./140. Future Meeting Dates.**

7<sup>th</sup> September, 5<sup>th</sup> October, 2<sup>nd</sup> November & 7<sup>th</sup> December.

**16./141. Close of Meeting -** The meeting closed at 9.15 p.m.