

Minutes of the Meeting of the Great Burstead and South Green Village Council,
held at South Green Memorial Hall, Southend Road, Billericay,
on Wednesday, 3 March 2010 at 7.30pm

Present: **Councillor Aly Khan (Chair)**
Councillors Cundy, Marie Dear and Kelly.

In Attendance: **Mrs. Kim Barford, Clerk to the Council**
3 members of the public

9/181 Apologies

Apologies were received from Cllr's John Dear, Saunderson and Wakelin

9/182 Declarations of Interest

There were no declarations of interest.

The meeting was adjourned for public participation.

9/183 Public participation session with respect to items on the agenda and other matter which are of mutual interest

2 of the members of the public present commented on Coxes Farm Road.

The meeting re-convened.

9/184 Minutes

Members received the minutes of the Village Council meeting of 3 February 2010. It was proposed they be approved by Cllr. Cundy, seconded by Cllr. Marie Dear and agreed by all members present. Members then received the minutes of the Extraordinary General meeting of 24 February 2010. It was proposed they be approved by Cllr. Marie Dear, seconded by Cllr. Cundy and agreed by all members present.

9/185 Coxes Farm Road

Members were updated on recent correspondence. Discussion ensued. Cllr. Cundy stated parking at school times did still appear to be a problem with particular safety concerns expressed about parking where the road bends.

Cllr. Cundy proposed a motion which was seconded by Cllr. Kelly that the Village Council suggests yellow lines extend north around the bend in the road, in the hope of alleviating, the problem. All members present were in agreement.

Members had noted from Cllr. Hume's previous correspondence that the road was to be included in a general review of rural speed limits.

Cllr. Cundy proposed a motion which was seconded by Cllr. Kelly that a 30mph speed limit be requested for the current un-restricted section of the road. All members present were in agreement.

9/186 Noak Hill Road

Members were updated on recent correspondence. Following the request at the February meeting a further letter had been sent to Cllr. Hume to which an acknowledgement had been received.

9/187 Essex County Council Highways Localism

Members had received a copy of the draft manual. Cllr. Cundy proposed approval; all members present were in agreement. With regard to the Highways Liaison Officer's request for potential initial projects, the clerk advised she had submitted full details of all current ongoing projects.

Cllr. Aly Khan proposed that the Village Council submit details of future possible projects when identified to which all members present were in agreement. The clerk to advise the Highway's Liaison Officer accordingly.

9/188 South Green shopping area – Disabled parking bay

Members noted Essex Highways positive response, to the Village Council's request to move the bay road side, to a position outside the doctor's surgery Grange Road. Reference to the associated cost of the move being hopefully available within the 2010/2011 Highways budget was noted and all members were in agreement that the matter be reviewed by the Village Council, if such financial provision was not too be forthcoming.

9/189 Clerks report

The clerk verbally updated members on the following matters:

Village Councillor vacancy – Following advertisement, a request for an election to fill the current vacancy had not been received by Democratic Services, at the District Council. As a result, the Village Council should now seek to fill the vacancy by co-option. The clerk will advertise the post accordingly.

The next issue of 'The Mole' – The clerk had met with Cllr. John Dear, media working party to discuss. The next circulation date by the Church for the spring was to be the first week in March, which would have given insufficient time for compilation. The Village Council budgets for three issues per year, the next issue will therefore be for the summer, with distribution early June. Cllr. John Dear and the clerk are currently collating information and compiling articles. It was suggested by Cllr. Kelly and all members agreed that details of summer activities within the district also be included.

A draft copy to be available for members at either the April or May meeting.

Removal of redundant notice boards in Kingsway and Hickstars Lane – The clerk following a request from Cllr. Cundy had contacted St. George's regarding the matter. The Area Officer will be contacting the clerk. Members to be further updated at the next meeting.

Bus service 140 – Details of the proposed amendment to the route had been displayed on the notice Board and also forwarded for information, to the church warden and the cemetery manager at Great Burstead. Members requested the clerk also notify the ward councillor's of the Village Council's objection, to the proposal.

Youth shelter – The clerk had enquired when the repairs would be completed. Robert Baker, Parks Dept. had advised that the estimated cost of circa. £650 may not now be covered by the District Council's insurance or reclaimable from the third party, as she had previously been advised. He was trying but struggling to find the money within the current year's budget to cover the cost of the repairs. Cllr. Marie Dear said she would talk with the shop keeper at the Post Office Store to try and identify the delivery driver / company, whose vehicle caused the damage, Members to be further updated.

9/190 Review of Great Burstead Conservation Area

Members noted the correspondence regarding the planned survey and discussion ensued regarding the request for initial comment.

Cllr. Kelly proposed a motion which was seconded by Cllr. Cundy that the area is extended to encompass the roadside verges from the existing area in Church street up to the junction with Noak Hill Road plus the

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car park field opposite the Church Hall. The motion was agreed by all members present, the clerk to notify Beacon Planning Ltd. and the District Council Planning Dept. accordingly.

9/191 Town & Parish Council charter

Members had received a copy of the 2005 charter, which was for a five year term and due for renewal in 2010. The clerk notified members that the Manager, Democratic Services, Basildon District Council had requested that local councils within the district review the existing document and comment accordingly via the Town and Parish Council Liaison meetings.

Cllr. Cundy commented that the document was okay, but felt it was largely ignored by the District council. Cllr. Kelly agreed and stated that collaboration had not taken place as specified, in recent years. It was therefore proposed by Cllr. Cundy, seconded by Cllr. Kelly that the current document be approved for renewal in its existing form but it was vital that the profile be raised and the existence of such a document be brought to the attention of District Councillors and employees.

9/192 Billericay Children's centre

Members considered the request for a Village Councillor representative to join the advisory board. Cllr Marie Dear proposed and Cllr. Kelly seconded the motion that they both be nominated as representatives to ensure continuity if either were unable to attend advisory board meetings. A vote took place, Cllr. Cundy abstained and Cllr. Aly Khan opposed the motion. It was therefore resolved that Cllr's Marie Dear and Kelly both be appointed as representatives. The clerk to respond and advise the chair of the Children's Centre Advisory Board accordingly.

9/193 Financial Report

a. Members approved the following payments:

Rural Community Council of Essex – Linking Community Led Plans to policy and strategy 1/2 day course – Cllr. Wakelin £25

Essex Association of Local Councils – Conference day Cllr's Aly Khan & Kelly April 2009 £54

Essex CC - Superannuation February 2010

Clerk – Correction to salary standing order

9/194 Annual Civic Service

Members received the invitation to attend the Ecumenical Civic Service at Brentwood Cathedral, 28 April 2010. Cllr. Marie Dear to attend as a representative of the Village Council.

9/195 Consultation – Essex CC Developers' guide to Infrastructure Contributions

Members considered the draft document, which was viewable at [www.essex.gov.uk/developers'guide/consultation](http://www.essex.gov.uk/developers_guide/consultation). Cllr. Cundy proposed the clerk submit acceptance of the document, unless contrary observations were received from members by 25 March 2010.

9/196 Basildon District Council Correspondence

Members noted the following correspondence.

Introduction of a food waste collection service in 2010

Appeals & General Purposes Committee Agenda 2 February 2010

Appeals & general Purposes Committee Minutes 17 November 2010

Appeals & General Purposes Committee Agenda 2 March 2010

Appeals & general Purposes Committee Minutes 2 February 2010

Cabinet Agenda 11 February 2010

Cabinet Minutes 28 January 2010

Community Safety & Housing Committee Agenda 2 March 2010

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Community Safety & Housing Committee Minutes 12 January 2010
Council Agenda 24 February 2010
Development Control & Traffic Mgt. Committee Agenda 10 February 2010
Development Control & Traffic Mgt. Committee Minutes 12 January 2010
Development Control & Traffic Mgt. Committee Agenda 23 February 2010
Development Control & Traffic Mgt. Committee Minutes 10 February 2010
Leisure & Health Scrutiny Committee Agenda 3 March 2010
Leisure & Health Scrutiny Committee Minutes 19 January 2010
Miscellaneous Licensing Sub-Committee Agenda 24 February 2010
Miscellaneous Licensing Sub-Committee Minutes 24 November 2009
Overview & Scrutiny Commission Agenda 9 February 2010
Overview & Scrutiny Commission Minutes 20 January 2010
Overview & Scrutiny Commission Agenda + Supplement 9 February 2010
Standards Committee Agenda 2 March 2010
Standards Committee Minutes 8 December 2009

9/197 Other correspondence

Members noted the following correspondence.

Correspondence from residents x 2
Making the links - March 2010
Bus passenger news / timetables - Jan / Feb 2010
Essex Association of Local Councils - County Update February 2010
The Playing Field – Winter 2010

The meeting closed at 9.25pm.

Signed

Dated.....