



**Minutes of the Great Burstead and South Green Village Council, held at  
South Green Memorial Hall, Southend Road, Billericay  
on Wednesday 4 March 2020 at 7.30 p.m.**

**Present: -**

Councillor M Dear – Chair  
Councillor A Boyce  
Councillor B Chapman  
Councillor L Cowles  
Councillor S Crowe  
Councillor J Dear  
Councillor L Thomas

**Also in attendance: -**

Mrs Mylène Linwood, Clerk & RFO to the Village Council

**20/1 Apologies**

No apologies were received.

**20/2 Declarations of Interest & Register of Members Interests**

There were no declarations of interest received.

**20/3 Minutes**

The Minutes of the meeting on 5 February 2020, were received, agreed and duly signed by the Chair as a true record of the meeting.

**20/4 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.**

Cllr M Dear brought to the attention of the Council the recent email received from Cllr R Moore regarding the review of the Junction of Mill Road and Southend Road by the Basildon Local Highways panel. In this email Cllr Moore explained that the feasibility of installing either a mini-roundabout or traffic lights was explored but for both options it was identified that there is not sufficient highways owned land to install either. Unfortunately the conclusion was that Essex Highways have been unable to identify any highways engineering solutions that would improve this junction. Cllr Boyce asked if the Council had included information on the dangers of this junction within the Local Plan response submitted in November 2018. The Chair will check if this was included in the Village Council's response.

**20/5 Training**

There were no requests received for training.

**20/6 Parish Elections – Thursday 7<sup>th</sup> May 2020**

Nomination papers have been sent via email to all Councillors. Nominations from anyone who wishes to stand as a candidate can be accepted from Tuesday, 31<sup>st</sup> March 2020 until the deadline of 4pm on Wednesday 8 April.

## 20/7 Finance

The following payments were unanimously approved:

Payee / Cheque number	Details	Amount
Mylène Linwood (022352)	Clerk February salary	£616.37 <b>£616.37</b>
Alaric Cundy (022353)	Purchase of USB Stick to transfer Fun Day Data	£18.99 <b>£18.99</b>
Anglia Sign Casting Limited (022354)	Cllr Linda Willingham's commemorative bench plaque Postage	£62.81 £8.00 <b>£70.81</b>
EALC (022355)	Invoice 12304: End of Year Accounting Course 11 <sup>th</sup> March 2020	£84.00 <b>£84.00</b>
DWD Hand Bookbinders Ltd (022356)	Binding of Village Council Meeting Minutes 2011 – 2017	£41.00 <b>£41.00</b>

Cash Book - The 3 monthly cash book was presented to the Council.

It was recorded that, as at 4 March 2020, the Village Council's current account held **£45,439.53**. The savings account held **£49,544.44**.

It was noted that Mr Alaric Cundy's IT assistance has been invaluable. The Council would like to thank Mr Cundy for all his time and knowledge given for free to help the local community.

## 20/8 Planning Applications

Planning App. Ref	Address	Planning Request	Council Comment
20/00194/FULL	50 Highfields Road, Billericay, CM11 2PE	Front dormer with pitched roof	No objection
20/00211/FULL,	61 Grange Road Billericay Essex CM11 2RQ	First Floor front extension, new porch, single-storey rear extension and part garage conversion	No objection
20/00160/LBAS	Lockers Hall Southend Road Great Burstead Billericay	Roof works, the installation of CCTV and the installation/ investigation of a french drain	Removed from agenda as application address details incorrect and application should be considered by Billericay Town Council not Great Burstead & South Green Village Council.
20/00220/FULL	Fox Cottage Kennel Lane Billericay Essex	Replacement of existing single storey rear conservatory with a single storey rear extension.	No objection with conditions. It was noted by the Council the size of the extension replacing the conservatory was not like for like in dimensions. The Council has no objection to the extension on the condition the extension dimensions do not exceed the permitted percentage ratio to build on green belt land.

It was noted that the Village Council was not consulted on the application below, which relates to a retail outlet at the only shopping parade in the village. The Village Clerk has written to Basildon Borough Council requesting that the Village Council is consulted on applications of this nature in the future.

19/01656/ABAS	1 - 2 Grange Parade Grange Road Billericay Essex CM11 2R	Display 3 fascia signs (1 to be illuminated) and 4 graphic vinyl signs including ATM surround
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#### **20/9 Shop Forecourts at South Green Parade of Shops**

It was noted that no response has yet been received from the Borough Councillors.

#### **20/10 Trees on The Green at South Green**

No further update on this at present, further research is needed to identify which trees would be suitable replacements.

#### **20/11 MPC / Barratt Homes: Southend Road**

Councillors agreed to meet with MPC and Barratt Homes to discuss the proposal to develop new homes on Southend Road. The Clerk to make the arrangements for this meeting.

#### **20/12 Litter picking**

Due to the outbreak of the Corona virus – Covid-19, it was decided it would be prudent to postpone the litter pick arranged for the 28<sup>th</sup> March 2020, to avoid putting any residents in danger of infection.

#### **20/13 Community Governance Review**

It was decided the Village Council had no further comments to submit regarding the matters being considered as part of the review.

#### **20/14 Revised Code of Conduct**

Members were advised of the revised Code of Conduct. (Revised by Basildon Borough Council 16 January 2020. Members unanimously agreed to adopt the new Code of Conduct.

#### **20/15 CCTV – South Green Parade of Shops**

The Clerk updated the Council that staff from Clear View visited South Green Parade of Shops and met with the Chair and the Clerk on 18<sup>th</sup> February 2020 to review and discuss the installation of the new feeder pillar. The installation of this is due to start on Monday 16<sup>th</sup> March 2020. South Green Memorial Hall Committee has kindly allowed the Clear View staff to have access to water and facilities at the hall whilst working at the site.

#### **20/16 400<sup>th</sup> Anniversary Mayflower Sailing from Plymouth**

The Clerk explained to members that unfortunately Billericay Nurseries are not able to create the flower display at the Great Burstead Village Sign, they provided contact details of a company that create floral stencils but advised this may be quite costly. The Chair offered to send the Clerk some other garden company and nursery details to contact and enquire about creating a floral display at the sign.

The Chair will make enquiries regarding the hire or purchase of pilgrim costumes for Councillors to wear on the day of the Church Fête.

#### **20/17 Website Accessibility**

Following the distribution of the demo website link, members were happy with the look and flow of the new website. Cllr Crowe advised some of the website links on the local information page may be out of date. The Clerk will check the links. The next stage of this project will now be to provide Vision ICT with new content for some of the pages.

#### **20/18 Fun Day**

Cllr Crowe explained there are still a few people involved in the Fun Day that she does not have contact details for. The Clerk and the Chair are trying to help track down contact details for everyone involved.

**20/19 Social Media (Twitter @GBSGVC)**

The Village Council Twitter page continues to be a great source of information for residents. The top tweet this month was the commemorative piece on Cllr Linda Willingham.

Search @GBSGVC on Twitter to follow the page.

**20/20 Dates of next meetings**

Listed below are dates of the monthly Village Council meetings for the beginning of 2020:

1<sup>st</sup> April, 6<sup>th</sup> May, 3<sup>rd</sup> June, 1<sup>st</sup> July 2020.

**20/21 Close of Meeting**

The meeting closed at 8:44 pm



**Minutes agreed and approved:**

**Signed:** .....

**Date:** .....