



**Minutes of the Great Burstead and South Green Village Council, held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 8 January 2020 at 7.30 p.m.**

Present: -

Councillor M Dear – Chair
Councillor A Boyce
Councillor L Cowles
Councillor S Crowe
Councillor L Thomas
Councillor J Dear

Also in attendance: -

Mrs Mylène Linwood, Clerk & RFO to the Village Council
1 member of the public

19/248 Apologies

Apologies were received from Councillor Chapman

19/249 Cllr Linda Willingham - Minutes Silence

Sadly, since the last meeting Cllr Linda Willingham, the Vice Chair of the Village Council, passed away. The Chair wrote the following in memory of Linda: *“From the time Linda joined the council in 2012 she proved to be an invaluable Councillor. During her tenure with her sound knowledge she advised on planning matters, made a positive contribution to all council projects and assisted in overseeing council finances. But, above all this Linda developed the annual Fun Day from very humble beginnings to the major event it is now in the community calendar. I am sure you would all agree that this should be what she is remembered for and her testimony and contribution to the continued success of the Village Council. Although Linda had serious health concerns over the last few years she conducted herself with professionalism and remained committed to her work as a Councillor for the good of the village.”* The Council observed a minutes silence as a mark of respect in memory of Cllr Linda Willingham.

19/250 Declarations of Interest & Register of Members Interests

There were no declarations of interest received.

19/251 Minutes

The Minutes of the meeting on 4 December 2019, were received, agreed and duly signed by the Chair as a true record of the meeting.

19/252 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

19/253 Training

Members unanimously approved the Clerk’s attendance, travel and car park fees to attend the following training course:

- End of Year Accounting, EALC, ½ day – 11 March 2020 (£70)

19/254 Finance

The following payments were unanimously approved:

Payee / Cheque number	Details	Amount
Mylène Linwood (022343)	December 2019 Clerk salary	£616.37 £616.37
Mylène Linwood (022344)	Home Office Allowance (Q3 2019/20 – Oct, Nov, Dec)	£150.00 £150.00
Essex & Herts. Air Ambulance (022345)	Charitable donation	£25.00 £25.00

It was recorded that, as at 8 January 2020, the Village Council's current account held **£47,022.55**. The savings account held **£49,516.02**.

Due to the absence of two authorised signatories at the meeting, it was agreed by all members that Cllr Chapman could arrange a suitable time to complete the signatures.

19/255 Planning Applications

Planning App. Ref	Address	Planning Request	Council Comment
19/01626/FULL	35 Mill Road Billericay Essex, CM11 2SF	Proposed rear extension	No objection
19/01623/FULL	14A St Agnes Road, Billericay, Essex, CM12 9UR	Proposed outbuilding for use ancillary to the enjoyment of the dwelling house	No objection providing the outbuilding is used exclusively as a games room now and in the future, not as an additional dwelling. The Village Council does have concerns the proposed building is on a flood plain.
19/01664/FULL	125 Passingham Avenue, Billericay, Essex, CM11 2TA	Demolition of existing single dwelling for the construction of detached dwellings	No objection
19/01707/FULL	181B Noak Hill Road, Great Burstead, Billericay, Essex	Single storey front/side extension	No objection
19/01638/VAR	Land at Outwood Farm Road	Variation of conditions 1 and 2 of consent 18/00946/VAR to extend the operational lifetime of phase 2 of the solar farm to 40 years, with no change to phase 1 which is already operational and will expire 04.03.2046	Objection on the grounds the application was originally for 25 years and the Council does not agree with the extension on green belt land.

19/256 Consultation on Statement of Community Involvement

All members agreed the Village Council should be kept fully updated on the new planning and infrastructure initiative, the South Essex Plan. The Clerk is to respond to the consultation accordingly.

19/257 Shop Forecourts at South Green Parade of Shops

It was agreed that the letter drafted by the Chair and circulated to all members prior to the meeting would be sent to Borough Councillors by the Chair. It was suggested that information on the difficulties faced by the Village Council on the matter of the disrepair of the forecourts could also be put on the Village Council's Twitter account.

It was noted that any future problems or concerns residents have regarding the shop forecourts will need to be addressed to Borough Councillors as the Village Council has no power to carry out any works at the forecourts.

19/258 Transport Representative 2020

Mohammed Javed had emailed the Clerk to confirm he was able to continue to be the Village Council's transport representative.

19/259 Strengthening police powers to tackle unauthorised encampments

A vote was held on the Village Council response to the government survey. With 1 abstention, the majority of members voted to "strongly agree" that police powers should be strengthened to tackle unauthorised encampments. The Clerk is to complete the government consultation survey on behalf of the Village Council.

Cllrs M Dear to attend the Unauthorised Encampment Briefing organised by the EALC. Mileage and parking to be reimbursed as agreed at meeting. Other Councillors to check and confirm availability to attend.

19/260 SLCC Membership renewal

It was agreed to renew the annual membership to The Society of Local Council Clerks at a cost of £40.

19/261 Footpaths on The Green, South Green

All members were very pleased that the repairs to the footpaths had been carried out. The Clerk was asked to now continue to make enquiries to have the distance markers installed.

Cllr J Dear has taken photos of the repaired footpaths which can be put on the Village Council Twitter page.

19/262 CCTV – South Green Parade of Shops

The Clerk continues to liaise with UK Power Networks and Clear Vision to make arrangements for the installation of the CCTV. It was confirmed that UK Power Networks had stated the electrical connection would be installed on 20th January 2020.

19/263 400th Anniversary Mayflower Sailing from Plymouth

There is no further update at this time. The next meeting with the Parochial Church Council is on 20th January 2020.

19/264 Website Accessibility

The Clerk shared with members the design and colour examples provided by Vision ICT. These were discussed and suggestions made to try some more variations of colour, font and font size. Of the examples shared two were chosen for Vision ICT to further enhance. These would be brought back to the next Village Council meeting for further discussion.

19/265 Fun Day

As a mark of respect for all the work Cllr Willingham put into organising the annual Fun Day event, this was not discussed at this meeting.

19/266 Social Media

The Village Council Twitter page has two new followers and has had 12 mentions on other pages.

It was suggested that the Twitter account could be used as a means to ask residents if they have concerns over the safety at the Greens Farm Lane and Outwood Common Road Junction.

19/267 Dates of next meetings

Listed below are dates of the monthly Village Council meetings for the beginning of 2020:

5th February, 4th March, 1st April, 6th May, 3rd June, 1st July 2020.

19/268 The Council resolves to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to: Terms of service of an employee

It was noted and agreed by all members that the Clerk, Mylène Linwood, had successfully completed the three month probation period as per her employment contract.

19/269 Close of Meeting

The meeting closed at 8:20 pm



Minutes agreed and approved:

Signed:

Date: