

Minutes of the Great Burstead and South Green Village Council,
held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 7th September 2016 at 7.30 p.m.

Present:-

Councillor M. Dear
Councillor Chapman
Councillor Cottle
Councillor J. Dear

Also in attendance:-

Martin Ainscough – Clerk to the Council.
1 member of the public.

16/142. Apologies

Apologies for absence were received from Councillor Willingham who was on holiday.

16/143. Declarations of Interests & Register of Members Interests.

There were no declarations of interest.

16/144. Minutes.

The Minutes of the meeting on 6th July 2016 were received and signed by the Chair as a true record of the meeting.

16/145. Public Participation Session.

Community Police Team Meeting –

The meeting noted that a meeting of the Community Police Team was due to take place on Tuesday 27th of September and all Councillors were welcome to attend.

Police Crime Report.

The meeting was informed that as the Police no longer attended Village Council meetings on a regular basis that it might be useful if the Police crime reports produced for Basildon and the surrounding areas were circulated to Councillors for their information and attention. It was noted that the Billericay Town Council stayed up to date with such issues through the receipt of the reports and therefore the Clerk was requested to contact the person responsible for sending out the reports with a view to the Village Council being added to the distribution list.

Bell Hill – Hedge Trimming.

The meeting noted that following the last meeting and subsequent contact with County Highways this issue was now in hand.

16/146. Councillor Vacancies Co-option.

It was noted that despite one enquiry re: - the vacancies on the Village Council no firm applications had been received by the Clerk for consideration at this meeting. A further notice of co-option would therefore be prepared for the notice boards and website with any applications subsequently received being considered at the December 2016 meeting.

16/147. Planning Applications.

16/01203/FULL	Barleylands Farm, Barleylands Road, Billericay, CM11 2UD	Change of use of land for a temporary period for the siting of an events marquee to host up to 26 Christmas events between 25 th November 2016 & 15 th January 2017	No objections but concerned expressed that the end date for the temporary permission is mid January 2017.
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In addition to the above mentioned application the following applications had been considered under the arrangements previously approved for dealing with consultation requests received outside the Village Council's usual monthly meeting cycle. The following comments being emailed to the Planning Dept. at Basildon Borough Council during July and August 2016.

16/01112/FULL – Erect part two & part single storey rear extension – 74 Langham Crescent, Billericay, CM12 9RD.

Comment: - no objection.

16/01059/FULL – Two storey & rear extensions, including alterations to the existing semi-detached house to convert the existing house into 4 no self contained flats – 61 Trinity Road, Billericay, CM11 2 RY.

Comment: - object on the grounds of over development of the site, over dominance & increase in noise/pollution etc. In addition turning this semi-detached house into four flats will be out of keeping with the street scene & increase the existing parking problems in Trinity Road.

16/01094/FULL – demolition of existing garage, erection of a two storey side & rear extension and single storey rear extension – 101 Passingham Avenue, Billericay, CM11 2TB.

Comment: - object on the grounds of over development of the site with the possibility of a detrimental effect on neighbours.

16/00944/FULL – demolish garage & construct 2 storey side extension – 17 Trinity Close, Billericay, CM11 2RZ.

Comment: - no objections.

16/00794/FULL – proposed single storey side & rear extensions – 24 Noak Hill Road, Billericay, CM12 9UG.

Comment: - no objections.

16/148. Publication Date & Contents of the next issue of the Village Voice.

It was noted that the Church was due to distribute their winter newsletter on 4th of December. It was noted therefore that in order to have an issue of the Village Voice ready to coincide with this delivery date that the contents needed to be agreed by the October meeting to ensure that it could be printed and received by the Church's volunteers in time for delivery to households with the Church newsletter. Articles for inclusion were discussed to include as follows:- Village Hall –

60th Anniversary, Christmas lights, Litter Pick date, Fun day, New Village Sign for Gt. Burstead , Footpaths, Bob Chapman new Village Councillor and vacancies' on the Village Council.

16/149. New Sign for Gt. Burstead.

The meeting received an update on the situation with regard to the progress made with the new village sign for Gt. Burstead. It was noted that as agreed at the July meeting Councillors had met on site to determine the exact location of the new sign within the grass verge at the Council's preferred site. Subsequently Essex County Council had requested that the location be moved further way from the highway. The Village Council were happy to agree to this move and it was noted that approval and issue of the licence by the County Council would be received in due course. It had also been confirmed that in view of the length of time that it had taken to sort this matter out (some 2 years) that Essex County had also approved a planting licence to enable a flower bed to be incorporated into the new sign location and this too would be forthcoming from County in the very near future.

16/150. ECC Salt Bag Scheme – 2016

The meeting noted that a substantial quantity of last year's salt supply was still located at Billericay Fire Station Essex County Council. The Village Council had therefore informed the County Council that it would not need any salt for the 2016/17 winter.

There is however, the matter of what to do with the salt left from 2015 and with that in mind the Fire Service had been asked that if the Village Council decided to not use this salt could they make use of the supply. Subsequently the Station Officer at Billericay had confirmed that he is happy for the salt to remain onsite, but has requested that he be notified should the Village Council decide to distribute the remaining supply at later date for health & safety and security purposes.

16/151. Purchase of a Defibrillator – One Stop Shop & Gt. Burstead Church.

It was noted that despite a positive response from One Stop Shop Stores Ltd to this suggestion it had not been possible to pursue this matter any further due to no suitable site for the location of the equipment being available. It was further noted that a defibrillator was already in situ at the Doctors Surgery. Attention therefore turned to alternative sites with Councillor Chapman suggesting Gt. Burstead Church as a likely site. It was agreed that this suggestion should be pursued and Councillor Chapman agreed to talk to with the church in due course and report back at the October meeting.

16/152. Planning Application –12/00386/FULL | Two-storey side and two-storey rear extensions to house and conversion to 4 no. one-bedroom flats with new vehicular access and parking - 53 Langham Crescent Billericay Essex CM12 9RE

Following further investigation by County Councillor Twitchen and given the evident damage to the kerb, pavement and grass verge at the above mentioned location the Clerk was instructed to contact Planning Enforcement to make them aware of the breach of the planning permission in respect of the condition imposed to provide a dropped kerb in respect of vehicular access to the development when completed.

16/153. Finance.

To note payments:

Payee / Cheque number	Details	Amount
Martin Ainscough	July & August salaries	£ 1,050.62(*)
P.A. Donovan 022075	Replacement for cheque no:	£750.00

	022069 which was never received. (see note below)	
H.M.R.C. 022076	Income tax – July & August	£262.60
Martin Ainscough 022077	July/August expenses – postage, stamps etc.	£TBC
Crystal Print 022078	Changes to Fun day advertising banners	£18.00
Billericay Nurseries 022079	Summer watering & weed control maintenance.	£1,044.00
St. John Ambulance 022080	Provision of First Aid & medical cover – 28/08/16	£117.30
Piggotts Company Ltd 022081	1 st instalment of installation of Xmas scheme 2016	£1,686.79

(*) salary paid directly by bank transfer on 26th of each month.

The meeting noted the above mentioned payments however, due to Cllr. Willingham, one of the two authorised signatories, being on holiday it was not possible to approve any payments at this meeting. The September expenditure listed was therefore carried over to the October meeting as a result for approval. In addition to the expenditure listed above it was noted that cheque no: - 022069 made payable to First2Bounce in respect of the summer event on 28th of August should have been made payable to P.A.Donovan. Therefore given that the company concerned required payment in advance of the event, Councillors M.Dear & Willingham had amended and initialled the cheque as previously agreed with the Clerk. However, since then Mr Donovan had been in touch with Cllr. Willingham again to indicate that cheque 022069 posted on 19th of August had not arrived. It was therefore necessary to issue a replacement as shown above. The Clerk had informed the bank of the situation and the original cheque had been stopped and as a result couldn't now be cashed.

13/154. Village Council Bank Signatories.

Councillor Cottle provided the necessary proof of identity required by the bank to be added to the Village Council's list of authorised signatories. The Clerk could now send off the relevant form and supporting paperwork to enable Councillor Cottle to be added to the list of authorised signatories to ensure that the Village Council has at least two authorised signatories available at all times.

14/155. Essex Association of Local Councils.

The meeting noted the receipt of the notice of the EALC Annual General Meeting and associated documents. Councillor Cottle would attend to represent the Village Council and the Clerk indicated that he would contact the EALC and book him a place at the AGM on 22nd September 2016. It was also agreed that Councillor Cottle could claim back any travelling expenses incurred in attending this event.

15/156. Association of Basildon Councils News.

The meeting noted that the next meeting of the ABLC would be held on 15th September. Councillor J. Dear was unable to attend due to work commitments so Councillor Chapman would attend to represent the Village Council. The last meeting of the year would be held on 17th of November.

16/157. Celebrations/Commemoration Event in 2020 to mark the 400th Anniversary of Christopher Martin's journey to America in 1620.

The meeting decided that this should be a standing agenda item in order to continue to further discuss ways in which the Village Council could mark the 400th Anniversary of Christopher Martin's journey to America in 1620.

16/158. Footpaths

The meeting received a report from Councillor Cottle on the footpaths within the boundaries of Gt. Burstead & South Green. It was noted that Footpath 59 to a point where it met Footpath 60 was impassable and the footpath officer at Essex County Council should be informed.

16/159. Highways Matters – Church Street & Bell Hill.

The meeting noted the concerns concerning speeding in and around Church Street & Bell Hill raised by Councillor Chapman. Despite efforts to try and get restrictions in place, while the roads in question didn't meet with the County's criteria for such measures to be introduced, the meeting felt that fresh representations should now be made. The Clerk was therefore requested to raise both issues through the County Highways fault reporting website. In addition the condition of the railings on the A129 in the vicinity of Gatwick House/Gatwick View should also be highlighted as a potential hazard to motorists and pedestrians alike as they had fallen into repair.

16/160. Future Meeting Dates.

5th October, 2nd November & 7th December.

16/161. Close of Meeting.

The meeting closed at 8.40 p.m.