



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
 Clerk & Responsible Financial Officer
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NOTICE IS HEREBY GIVEN THAT YOU ARE INVITED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, Billericay, on **Wednesday 4th May 2022** starting at **7:00 pm** for the purpose of conducting the following business:

Dated: **28th April 2022**

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

1. Election of a Chair Person

To elect a Chair Person to serve for the next year.

The Chair to sign Declaration of Acceptance of Office after the meeting.

2. Election of Vice Chair

To elect a Vice Chair to serve for the next year.

3. Apologies

To receive apologies for absence.

4. Declarations of Interests & Register of Members Interests

Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.

5. Minutes

To receive and consider the Minutes of 31st March 2022, to be amended if inaccurate and signed by the Chair as a true record of the meeting.

6. Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

7. Finance

To approve payments:

Month	Cheque No	Payee	Description	Amount
May	Standing Order	Mrs M Linwood	Clerk salary April 2022	£644.89
May	022457	Vision ICT Ltd	Biennial fee for .gov.uk domain renewal June 2022 – May 2023	£78.00

May	022458	Vision ICT Ltd	Website hosting & support June 2022 – May 2023	£156.00
May	022459	Billericay Nurseries	Weed Spraying South Green Shopping Parade March 2022	£100.00
May	022460	EALC	EALC & NALC Affiliation Fees 2022/2023	£966.08
May	022461	Imperial Bird of Prey Academy	Fun Day 2022 – remaining payment due for event	£150.00
May	022462	Radical Bikes	Funday 2022: Donation for performing	£100.00
May	022463	Love Dance Academy	Funday 2022: Donation for performing	£100.00
May	022464	EALC	Training: Minutes & Agendas Course – Clerk 26 th April 2022	£84.00
May	022465	Fun4Events	Fun Day 2022: Funfair stalls	£1,600.00
	022466	Mayflower Morris Men	Fun Day 2022: Entertainment	£85.00
May	022467	CB Bouncy Castles	Fun Day 2022: Entertainment	£765.00
			Total	£4828.97

8. Annual Governance Statement – 2021/22

Members to approve the document – Section 1 Annual Governance Statement 2021/22 before it is signed by the Chair and the Clerk as required by the audit process.

9. Accounting Statements - 2021/22

Members to approve the document – Section 2 Accounting Statements 2021/22 before it is signed by the Chair and the Clerk as required by the audit process.

10. Annual Audit - 2021/22

To note the necessary documentation will now be sent to the Village Council's appointed internal auditor Heelis & Lodge for review as required by the annual audit process.

11. Planning Applications

Members have received and been asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
2200402/FULL	31 Kings Way Billericay Essex CM11 2QF.	Proposed part single and part two storey rear extension -
22/00403/FULL	192 Noak Hill Road Great Burstead Billericay Essex	Rear dormer -
22/00411/FULL	Barleylands Barleylands Road Billericay Essex	Installation of a solar farm and battery storage facility with associated infrastructure on land at Barleylands, South of Great Burstead on Land West of Southend Road (A129) and South East of Coxes Farm Road, Billericay; and installation of underground cabling from proposed solar farm along A129 (London Road/Southend Road, Wickford) to eastern borough boundary to link to Rayleigh Main Substation, Rawreth. -
22/0478/FULL	259 Noak Hill Road Great Burstead	Demolition of existing buildings and hardstanding in rear area of site and the construction of one new dwelling, utilising side

Planning App. Ref	Address	Planning Request
	Billericay Essex	vehicular access
22/00526/FULL	4 The Hoe Billericay Essex CM12 9XB	Increase in ridge height of main roof together with rear dormers to enable loft conversion. First floor side extension above existing garage and ground floor rear extensions. Front boundary wall. (Alterations to previously approved drawings 21/00544/FULL)

To note the following appeals have been received:

Planning App. Ref	Address	Planning Request
21/01259/TEL APP/V1505/W/21/3286237	Proposed Monopole Noak Hill Road Great Burstead Billericay	Proposed 15 metre Phase 8 telecoms Monopole with wrapround cabinet at base together with 2no. additional cabinets and associated ancillary works-
21/01270/OUT APP/V1505/W/21/3288917	Land At Blackmore Farm Noak Hill Road Billericay Essex	Outline application with all matters reserved for the erection of 2 no. dwellings with associated parking and landscaping

12. Representatives 2022/23

	Year 2021/22	Year 2022/23
Litter Working Party Chair	Cllr Chapman	
Summer Event Working Party Chair	Cllr Crowe to co-ordinate and other members to share tasks.	
Community Police Meetings (previously Neighborhood Action Panel - NAP)	Cllr J Dear	
Bus Consultee/Transport Officer	Cllr Thomas	
ABLC Representative	Cllr. M Dear and/or another Councillor (all Councillors welcome). Clerk to circulate minutes	
Footpaths Officer/P3	Cllr. Thomas	
Local Council Liaison Meeting	Councillors to share this responsibility and attend when available. Clerk to circulate minutes.	
Accounting Reviewers	Cllr Cowles	
Local Plan Working Party	All Councillors to share this responsibility and attend when available.	
Well-Being Representative	Cllr Chapman	
Lead Planning Councillor	Cllr Cowles	

13. Village Council Insurance Renewal

To receive the quote for the council's insurance (if received in time for the meeting.)

14. Billericay Nurseries – Flower Beds

To receive a quote to add a raised the flower bed under the notice board on the Green, South Green.

15. Barratt David Wilson Housing Meeting

To receive a meeting report following the meeting between the Village Council and representatives from Barratt David Wilson regarding a house development proposal on Southend Road and discuss the possibility of a future meeting with them.

16. Fun Day 2022 - Jubilee Fête

To discuss arrangements for the Village Council Fun Day on Friday 3rd June 2022.

17. Plant a tree for the Jubilee, The Queen's Green Canopy Initiative

To receive an update on the Village Councils communications with Basildon Borough Council regarding the trees recently planted on the Village Green.

18. St Mary Magdalene Church Summer Fete

To discuss the invitation for the Village Council to have a stall at the Church summer fete on Saturday 2nd July 2022.

19. South Green Recycling Point Removal

To receive an update on the Village Council's request to Basildon Borough Council for the removal of the recycling point which causes disturbance and nuisance to residents.

20. Missing Bollard South Green Parade of Shops

Clerk to update members on the replacement of the broken bollard.

21. South Green Christmas Lights 2022

To discuss the quote received from At Last Events.

22. Annual Parish Meeting 2022

To discuss arrangements for the Annual Parish Meeting 2022 taking place on Wednesday 1st June 2022.

23. Training

To receive and consider the latest training calendar from the EALC.

24. Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts on Twitter and Instagram and consider future posts.

25. Date of the next meetings -

Wednesday 1st June 2022 – Annual Parish Meeting – 7-7:30pm

Village Council Meeting – 7:30pm

6th July 2022, 7th September 2022, 5th October 2022, 2nd November 2022, 7th December 2022.

Note: Meetings will now start at 7pm (Minute ref: 22/42)

26. Close of Meeting