



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
 Clerk & Responsible Financial Officer
 PO Box 12648
 Billericay
 Essex
 CM12 2FB

clerk@greatbursteadsouthgreen-vc.gov.uk
 01268 712866

NOTICE IS HEREBY GIVEN THAT YOU ARE INVITED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held as a virtual meeting, on **Tuesday 5 January 2021** starting at **7:00 pm** for the purpose of conducting the business listed below.

Should members of the public want to raise issues and/or attend the meeting please contact the Clerk by **Thursday 31 December 2020** at the latest.

Dated: **29 December 2020**

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interests & Register of Members Interests

Members to declare any interest with regard to items on the Agenda and to comply with the requirements of the legislation.

3. Minutes

To receive and consider the Minutes of 1 December 2020, to be amended if inaccurate and to be signed by the Chair as a true record of the meeting.

4. Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

5. Training

To receive and consider the online training calendar from the EALC.

6. Finance

To approve payments:

Month	Cheque	Payee	Description	Amount
January	022401	Cllr Crowe	Expenses: Food purchase for donation to Billericay Food Bank	£94.86
January	022402	Mrs M Linwood	Salary discrepancy amount due to delay in standing order amendment	£33.98

January	Standing Order	Mrs M Linwood	Clerk Salary December 2020	£633.36
January	022403	Mrs M Linwood	Clerk Expenses December 2020	£7.00
January	022404	Mrs M Linwood	Clerk Home Working Allowance Q3 (October, November, December 2020)	£150.00
January	022405	EALC	Online Training: Cllr Cowles to participate in Introduction to Planning on 23 rd January 2021.	£90.00
			Total	£1009.20

7. Planning Applications

Members have received and been asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
20/01503/FULL	251A Noak Hill Road	Proposed two-storey rear extension and bay window to front elevation
20/01558/FULL	Cable Mount, Southend Road, Great Burstead	Proposed extension to create a new first floor of accommodation to existing dwelling
20/01554/FULL	193 Church Street, Billericay	Proposed single storey rear extension
20/01533/FULL	4 Elm Cottages, Coxes Farm Road, Billericay	Single storey rear extension & first floor side extension
20/01592/FULL	105 Passingham Avenue, Billericay	Extension and conversion of two existing semi-detached houses no. 105-107 Passingham Avenue to create 6 No. one and two bedroom flats with parking and amenity area
20/01563/FULL	21 Outwood Common Road, Billericay	Demolition of existing rear conservatory and construction of a proposed single-storey rear extension
20/01569/FULL	120 Noak Hill Road, Great Burstead	Single-storey front extension, part single part two-storey rear extension, increase in ridge height to enable loft accommodation.
20/01590/FULL	5 The Swallows, Billericay,	First floor flat roof rear extension.

8. Shop Forecourts at South Green Parade of Shops

The Chair to share recent correspondence with Cllr R Moore.

9. Billericay Food Bank

To note that £100 of food was received by the Billericay Food Bank prior to Christmas 2020.

10. Footpath closure at Linkdale

To receive an update from the Clerk regarding the continued closure of the footpath at Linkdale.

11. Grants for the Thursday Club and the Senior Apartments within the Parish:

Clerk to update the Council on the status of this project.

12. CCTV – South Green Parade of Shops

To receive an update from the Clerk on progress regarding installation of CCTV at the parade of shops at South Green.

13. Website upgrade

Clerk to give members and update on the Village Council website upgrade.

14. Oak Tree felled in Mill Road

To receive a report from the Cllr M Dear regarding an oak felled in Mill Road

15. Trees on the Green, South Green

To note the costs, trees and intended date of planting of replacement trees on the green.

16. Basildon Borough Council – Play Review Public Consultation

To discuss the Village Council response to the proposal.

17. Revised Member Code of Conduct

To note and confirm all Cllrs are aware of the new Member Code of Conduct received by Basildon Borough Council.

18. Social Media

To receive an update from Cllr. Crowe on the Village Council's Twitter account and consider future tweets.

19. Next meeting:

Tuesday 2 February 2021

20. Close of Meeting