



**Minutes of the Great Burstead and South Green Village Council,  
held as a virtual meeting via Zoom  
on Tuesday 6 April 2021 at 7:00 p.m.**

**Present:** -

Councillor M Dear – Chair  
Councillor B Chapman  
Councillor L Cowles  
Councillor S Crowe  
Councillor J Dear

**Also in attendance:** -

Mrs Mylène Linwood, Clerk & RFO to the Village Council

**21/60 Apologies**

No apologies were received.

**21/61 Declarations of Interest & Register of Members Interests**

There were no declarations of interest received.

**21/62 Minutes**

The Minutes of the meeting on 2 March 2021, were received, agreed as a true record of the meeting. The Chair is to sign the Minutes after the meeting.

**21/63 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.**

No members of the public attended.

**21/64 Finance**

The following payment were unanimously approved:

Month	Cheque	Payee	Description	Amount
April	Standing Order	Mrs M Linwood	Clerk Salary March 2021	£633.36
April	022412	Mrs M Linwood	Clerk Expenses March 2021	£7.00
April	022413	Mrs M Linwood	Clerk Home Working Allowance Q4 (January, February, March 2021)	£150.00
			<b>Total</b>	<b>£790.36</b>

It was recorded that, as at 6 April 2021, the Village Council's current account held **£63,736.21** and the savings account held **£49,608.77**.

The Clerk confirmed the precept instalment of £15,230.30 had been received.

## 21/65 Planning Applications

Planning App. Ref	Address	Planning Request	Comments
21/00284/FULL	20 Haven Rise CM11 2RS	Single-storey rear extension	No objection
21/00204/FULL	76 Trinity Road, CM11 2RY	Side extension and hip to gable loft conversion together with rear box dormer	Objection on the following grounds: <ul style="list-style-type: none"> <li>• Overdevelopment of the site</li> <li>• Out of keeping with the street scene</li> <li>• Concerns of overlooking neighbouring properties</li> </ul>
21/00221/FULL	2 Beams Way, CM11 2NL	Proposed first floor side extension above existing garage and single storey rear extension	No objection
21/00246/FULL	143 Grange Road, CM11 2PE	Front dormer extension	No objection
21/00279/FULL	45 Highfield Road, CM11 2PE	Single storey side and rear extension together with relocation of boundary screen fence.	Concerns of affect on the street scene due to side extension. No objection to a single storey rear extension.
21/00288/FULL	Barleylands Farmhouse, Barleylands Road, Billericay, Essex	Creation of an 18-hole adventure golf course on land at Barleylands Farm.	Objection on the following grounds: <ul style="list-style-type: none"> <li>• Proposal is on Greenbelt land and it is Village Council policy to object to building on Greenbelt land.</li> <li>• Highways – concerns of an increase of traffic that the new amenity may attract, particularly on the entrance / exit to Barleylands which can precarious due to the reduced visibility because of the bend in the road.</li> <li>• Rural views – concerns the new amenity may not be in keeping with the rural setting</li> </ul>
21/00430/FULL	Numbers 26 to 50 Ganel Road, Billericay, Essex	Demolition of 13 bedsit bungalows and the erection of 10 residential dwellings and associated works	Objection on the following grounds: <ul style="list-style-type: none"> <li>• Highways – Severe concerns of the increase of traffic these new dwellings would create and adding to the problem of parking, which is already a significant problem in the area.</li> <li>• Overdevelopment of the area and the loss of bungalows</li> <li>• The affect on the street scene as these dwellings would be much higher than the rest of the area.</li> </ul>
21/00462/FULL	9 St Agnes Road, Billericay, CM12 9UR	Detached outbuilding in the rear garden to be used as a gym and snooker room	Concerns regarding the large size of the proposed outbuilding. Also concerns about the flood risk in the area.

The Chair thanked Cllr Cowles for a very comprehensive summary and report of the recent planning applications in the area.

### 21/66 Notice of Election – 6<sup>th</sup> May 2021

It was noted that the Notice of Election has been published on the Village Council website and notice boards.

The Chair reminded Cllrs of entering the purdah period (Pre-election period) in the run up to election date.

**21/67 Autumn Litter Pick**

Cllr Chapman suggested the date of 9<sup>th</sup> October 2021 to hold the autumn litter pick and it was decided the arrangements will be discussed nearer the time.

**21/68 Newsletter - Village Voice**

Thanks were given to Cllr J Dear for the time and effort putting together the Spring edition of the Village Voice.

**21/69 School crossing Patrol Officer Job Vacancy – South Road / Kings Head pedestrian crossing**

The matter of advertising this job vacancy was discussed and it was decided that would be not be appropriate for the Village Council to advertise jobs other than those directly relating to the Village Council. The role is listed on the Working for Essex website and it was suggested by Cllrs that it would be more suitable for St Peter's Catholic Primary School and the connected Most Holy Redeemer Church to advertise the role in their newsletters and twitter account.

**21/70 CCTV – South Green Parade of Shops**

The Clerk updated members that the new proposed date for the installation of the CCTV to take place is 22<sup>nd</sup> April 2021. Approval for the work permit is being awaited from Essex Highways. The Chair requested that the Clerk keeps Cllrs informed on this matter via email in the interim of the next meeting.

**21/71 Bench replacement**

The Clerk has been liaising with Basildon Borough Council on the matter and confirm that the Borough Council were in agreement for the Village Council to fund the replacement bench.

**21/72 Tree Warden Role**

The poster advertising for volunteers to form a Tree Warden group is being displayed on the Village Council website, notice boards and twitter account. Cllr Crowe shared with members that the Tree Warden Role tweet had had 1084 views. Residents interested in finding out more should contact the Clerk.

**21/73 Parish Councils Remote Meetings**

The Clerk shared with Cllrs the latest information received from Government that the legislation put in place to allow Parish Councils to hold meeting remotely would not be extended after 6 May 2021. A consultation survey has been opened by Government to learnt Councils views on the matter of hold meeting remotely. The Village Council requested the Clerk submit a response on behalf of the Village Council with the following key points:

- Zoom meetings have worked well and enabled Village Council business to continue
- Members of the public who have internet facilities are still able to join should they wish to
- All members of the public can still share concerns with Cllrs and the Clerk who will address these during the meeting on their behalf.
- The ability to meet remotely via video call rather than travel to meeting venues via car has reduce pollution and had a favourable impact on the environment
- Currently Cllrs would be extremely concerned with the risks posed to Cllrs, Village Council staff and members of the public if face to face meetings were made to go ahead.
- Finding a suitable meeting venue would be difficult as most halls are not open for hire at present.

The Chair expressed that Cllrs may also submit individual responses should they wish to.

The Clerk was asked to contact South Green Memorial Hall to enquire when the hall will be open for hire.

**21/74 Essex Minerals Local Plan Public Consultation**

It was noted the public consultation is open for comment on the Essex County Council website from 18 March to 29 April 202.

**21/75 Village Council Insurance Renewal**

It was noted by the Clerk that the Village Council's insurance is due for renewal at the end of May 2021 and that the new quote is awaited.

**21/76 Social Media**

Cllr Crowe updated members that the Village Council Twitter account now has 60 followers.

The Tree Warden Role tweet has received 1084 views and the Trees on the Green tweet received 1312 views.

The Chair reminded members that due to entering the purdah period (pre-election period) it would not be possible to publish any tweets promoting the Village Council work. General information tweets including information regarding the elections could still be published.

The Chair asked the Clerk to make enquiries with Vision ICT regarding visitor data to the Village Council website.

**21/77 Training**

No requests for training were received.

**21/78 Next Meeting**

Tuesday 4 May 2021

**21/79 Close of Meeting**

The meeting closed at 8:05pm



**Minutes agreed and approved:**

**Signed:** .....

**Date:** .....