



**Minutes of the Great Burstead and South Green Village Council, held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 2nd March at 7:30 p.m.**

Present: -

Councillor M Dear - Chair
Councillor B Chapman – Vice Chair
Councillor A Boyce
Councillor L Cowles
Councillor S Crowe
Councillor L Thomas

Also in attendance: -

Mrs Mylène Linwood, Clerk & RFO to the Village Council
One member of the public

22/25 Apologies

Apologies had been received from Cllr J Dear.

22/26 Declarations of Interest & Register of Members Interests

There were no declarations of interest received.

22/27 Minutes

The Minutes of the meeting on 2nd February 2022, were received, agreed and duly signed by the Chair of the meeting as a true record of the meeting.

22/28 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

22/29 Finance

The following payments were unanimously approved:

Month	Cheque No	Payee	Description	Amount
March	Standing Order	Mrs M Linwood	Clerk Salary February 2022	£633.36
March	022448	EALC	Annual Meeting Course – Clerk Training	£108.00
March	022449	EALC	Council Finance – Clerk Training	£84.00
March	022450	Kerry Greenway (Professor Rainbows)	Fun Day 2022: Face Painters (final balance)	£340.00
			Total	£1185.36

22/30 Planning Applications

Planning App. Ref	Address	Planning Request	Comments
22/00157/FULL	15 Tyrone Road, Billericay, CM11 2RU	Single storey rear extension	No objection, however it was considered that the narrow shared driveway could be a problem for users, which may then lead to more street parking in an already congested area.

Planning App. Ref	Address	Planning Request	Comments
22/00166/FULL	225 Noak Hill Road, Great Burstead	Demolish existing 3 bed dwelling and construct 4 bed dwelling house	No objection
22/00207/FULL	5 Tyrrells Road, Billericay, CM11 2QB	Single storey rear flat roof extension with a lantern roof light	No objection

The two planning applications below were received after the publication of the agenda but it was agreed by all to include them in the meeting to adhere to the comment's deadlines.

Planning App Ref	Address	Planning Request	Comments
22/0244/FULL	256 Noak Hill Road Great Burstead Billericay Essex	Single storey side extension and alterations to front elevation of dwellinghouse.	There are concerns of the proximity of the garage to the river bank and that should the river overflow the foundations of the garage would affect the soak away.
22/0248/FULL	Limni Lodge, 259A Noak Hill Road	Retrospective application for the construction of a replacement 4 bedroom bungalow in place of a former dwelling that benefitted from Lawful Development Certificate ref: 18/00970/LDC.	Objection - due to Village Council policy to no further building on green belt land and it was also agreed by all that it is important to not set a precedent that approves of building without prior planning permission.

22/31 Local Highways Panel Road Survey Results

The Clerk shared with those present the results of two recent speed surveys carried out by Essex Highways.

Mill Road/Church Street

Survey conducted late last year. Average daily speed of vehicles travelling eastbound was 30.4mph with an average daily volume of 1,566 vehicles. The average speed of vehicles travelling westbound was 27.2mph with an average daily volume of 1,029 vehicles.

As the speed surveys do not evidence a speeding issue at a level where traffic calming actions would be considered, Essex Highways will not progress this any further.

Southend Road junction with Coxes Farm Road

Survey conducted late last year. Average daily speed of vehicles travelling northbound was 21.8mph with an average daily volume of 5,299 vehicles. The average daily speed of vehicles travelling southbound was 24.5mph with an average daily volume of 4,667 vehicles. The speed surveys do not evidence a speeding issue at a level where traffic calming would be considered, Essex Highways will not progress this any further.

It was discussed that it would be interesting to know the date and time the surveys were carried out and the Clerk was requested to find out this information.

22/32 Billericay Nurseries – Flower Bed

A quote is being prepared by Billericay Nurseries to have a raised flower bed under the notice board on the Green, South Green .

22/33 Barratt David Wilson Housing meeting invitation

A meeting date has not yet been set for this meeting. The Clerk to continue making the arrangements.

22/34 Proposed Crays Hill Solar Farm

A meeting date has not yet been set for this meeting. The Clerk to continue making the arrangements.

22/35 Fun Day 2022 – Jubilee Fête

Preparations for the event continue.

The working party are due to meet again on Friday 4th March 2022.

Residents are welcome to get involved in the organisation of the Fun Day and may contact the Clerk or Cllr Crowe. (email: suzy.crowe@greatbursteadsouthgreen-vc.gov.uk)

22/36 Plant a tree for the Jubilee, The Queen’s Green Canopy Initiative

The Clerk updated members on the latest communications with Basildon Borough Council on this subject: Basildon Borough Council had clarified that the request by the Rotary Club of Billericay to plant eight trees in Passingham Park had not been approved.

Basildon Borough Council environment committee are planning to plant a circle of trees near Allington Court. The Clerk was asked to find out the exact location.

Approval for the Village Council and South Green Women’s Institute to plant two tree on the Village Green has been granted. Cllrs therefore began discussing which species of tree should be chosen.

Cllr Boyce is to look into some ideas and provide some suggestions for the next meeting.

22/37 South Green Recycling Point Removal

No information has yet been received on the public consultation but this will be distributed by the Clerk when it does and everyone is encouraged to take part in the consultation.

22/38 Missing Bollard South Green Parade of Shops

The company installing the bollard are awaiting to take delivery of the bollard and installation should follow shortly after.

22/39 Vacancy – Village Councillor

No applications had yet been received. The advertising of the casual vacancy of Councillor to be filled by co-option. will continue.

22/40 CCTV

Prior to the meeting the Clerk had shared with Cllrs two maintenance quotes to compare and consider.

It was agreed by all to assign the maintenance contract to DPJ Fire and Security Ltd.

22/41 South Green Christmas Lights 2022

Cllr Chapman and the Clerk are due to meet with At Last Events on Monday 14th March 2022 to discuss ideas for new Christmas lights.

22/42 Village Council Monthly Meeting Start time

Members considered the proposal to change the start time of future Village Council meetings from 7:30pm to 7:00pm. The proposal was carried.

22/43 Village Council Website and Clerk Email Addresses

The Clerk informed all that from June 2022 only the new website domain address of www.greatbursteadsouthgreen-vc.gov.uk and Clerk email address of <mailto:clerk@greatbursteadsouthgreen-vc.gov.uk> should be used.

The old domain addresses of www.greatbursteadsouthgreenparishcouncil.gov.uk and clerk@greatbursteadsouthgreenparishcouncil.gov.uk will no longer redirect to the new addresses after this time and will therefore no longer work.

The Clerk suggested that this information should be shared via the website, notice boards and twitter page to ensure residents are all aware.

Cllr Crowe enquired if it was possible to find out the traffic data for the Village Council website, the Clerk is to ask Vision ICT for this data.

22/44 Training

No training requests were made.

22/45 Social Media

The following suggestions were put forward as possible ideas to add to the Village Council Twitter page:

- Add photos to Instagram account.
- Queen’s jubilee trees on the village green
- Village Council correct website address and clerk email address

22/46 Next Meeting

Wednesday 30th March 2022 at 7:00pm

The next meeting was due to take place on Wednesday 6th April 2022 but due to the Clerk taking annual leave it was agreed by all to move the next meeting to Wednesday 30th March 2022.

22/47 Close of Meeting

The meeting closed at 8:26pm



Minutes agreed and approved:

Signed:

Date: